



Lettings Fees & Charges

All fees are shown inclusive of VAT @ 20% (figures excluding VAT are quoted in brackets)

Standard Letting Service	Fee
Let Only Service	1 Months Rent
Let & Rent Collection Service	7.2% of the Monthly Rent
Letting & Management Service Standard Letting & Management Service	12% of the Monthly Rent
New Tenancy Setup fee (Marketing, Viewings, Referencing & AST Setup)	£360
Property Inspection fee	£126
Deposit Registration fee	£24
Non-Resident Landlord Set Up	£60
Tenancy Renewal Fee	£60
Cancellation of Management Admin Fee	£180
Tenancy Cancellation Fee (Payable by Tenant)	£120
Aborted Tenancy Fee (Payable by Landlord)	£120
Refurbishment/Furnishing Service (Works costing £3,000-£10,000)	15% Project Management Fee
Refurbishment/Furnishing Service (Works over £10,000)	20% Project Management Fee
Empty Property Inspection	£24 per week
Selective License Renewal/Application (We will complete and submit the License Application on your behalf [Local Authority License Fees still payable])	£300



Additional Fees & Charges

Additional Charges	One Off Fee	Hourly Rate
Court Attendance		£500
Bailiff Attendance		£250
Environmental Health Officer Attendance (HHSRS Inspection)		£250
Issuing Section 21 / Section 8	£150	
Issuing Section 13	£60	
Agreeing Deposit Deductions	£60	
Commencing Deposit Dispute	£72	
Compliance Document Pack for Selling	£250	
Shopping Fee		£20
Removal of Small Items (Under 20kg)		£50
Key Cutting	£12.50	
Dealing with Utility Suppliers (Outstanding Bills/Disputes/Arrears)		£50
Statutory Declaration for Deposit Release	£150	
Gas Safety Certificate & Boiler Service	Subject to Quote	
EICR (Electrical Installation Condition Report)	Subject to Quote	
EPC (Energy Performance Certificate)	Subject to Quote	
PAT (Portable Appliance Testing)	Subject to Quote	
Charges for Ad Hoc Services		TBC